

CARLYNTON SCHOOL DISTRICT

Voting Meeting

August 23, 2012

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its Regular Voting Meeting August 23, 2012 in the library of the junior-senior high school. Those in attendance included President David Roussos and School Directors Joe Appel, Sandra Hughan, Nyra Schell, Jim Schriver, Betsy Tassaró and Ray Walkowiak. Also present was Superintendent Gary Peiffer, Solicitor John Smart, and Principals Laura Burns, Carla Hudson, Jacie Maslyk and Robert Susini, Director of Pupil Services Lee Myford, and Business Manager Kirby Christy. The audience was comprised of 17 individuals and two members of the press.

CALL TO ORDER – *The meeting was called to order at 7:32pm by President Roussos.*

PLEDGE OF ALLEGIANCE and ROLL CALL: *Director Sandra Hughan led the pledge. The roll was called by Recording Secretary Michale Herrmann; Directors Schirripa and Wilson were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Hughan moved, seconded by Director Walkowiak, to approve the minutes of the August 2, 2012 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 7-0.**

Minutes of the August 2,
2012 Meeting

REPORTS:

- **Executive Session** – *President Roussos said personnel and contractual issues were discussed in executive session.*
- **Administrative Reports**
 - **Superintendent's Report** – *Mr. Peiffer said that following the day of professional development, teachers are excited to return. The in-service day included training in Hand-On Schools and the initiative will show progression with the PSSA's and Keystone Exams. Teacher orientation for new staff members the day before went well also. Mr. Peiffer said the maintenance of neighborhood schools will require work; bids for HVAC systems at the elementary levels will be costly-over \$13 million for both schools.*
 - **Business Manager Report** – *Mr. Christy noted the auditor general completed the audit during the summer months and will return in September with a report. The local auditors, Hosack, Specht, Muetzel and Wood, were in the district last week and will be back in the days ahead.*
- **Committee Reports**
 - ✓ The minutes of the Parkway West CTC Joint Operating Committee of June 5, 2012 were entered into record as

submitted. (SC Item #0812-01)

- Pathfinder Report – *Director Schriver said the school experienced a successful summer program. New windows, doors and landscaping projects are underway, and the school is investing in CDs.*
- Parkway West CTC Report – *Director Walkowiak reported the technical school has changed its grading system to align with the sending schools. Several students did well at the National Skills Competition; minor changes have been made to class time. Director Walkowiak also said the enrollment at Parkway is down overall and the school moved forward with its Robotics program, which included AutoCAD, CNC Lathes and Milling, Robotic Systems and Applications. Director Schriver asked principals and guidance counselors to continue pushing this valuable program. In conclusion, Director Walkowiak and Mrs. Myford said the ACE program is at risk of closing.*
- PSBA-Legislative – *Director Schell discussed the Opportunity Scholarship Tax Credit program and explained the process for enrollment. Director Walkowiak asked if this program is replacing vouchers; Director Schell said it appears that it is. Discussion ensued, with questions about the program. It was noted that PSBA has pointed out several issues with the tax credit program. Director Schell called attention to a training module at the AIU for school directors. She also mentioned an option being debated for students “to bring you own device” to school to access network resources. There were questions and discussion about this as well.*

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Director Walkowiak moved, seconded by Director Hughan, to approve the following conference and field trip requests as presented and approved by administration:

- C / D.Warnes, PATTAN, Title 1 Training, 8/28
- FT/F.Zebrasky & L.Rowley, Mylan Golf Tourney, Southpointe, 8/30
- FT/T.Obidowski, ALS Walk for Life, Pittsburgh Zoo, 9/8
- C/S. Cantwell, ASSET, Training: Push, Pull Go Module, 10/3-4
- C/S.Cantwell, ASSET, Training: My Senses Module, 10/25-26 (Miscellaneous Item #0812-01 REVISED)

By a voice vote, the motion carried 7-0.

II. Finance

Director Schriver moved, seconded by Director Walkowiak, to approve the Treasurer’s Report for the month of June 2012 as presented;

The June 2012 bills in the amount of \$10,102,523.22 as presented;

Director Hughan asked several questions about the bills, one about a bill from Loftus and the other regarding payment to the office of Ira Weiss. Mr. Christy said he would have to check files to properly

Conference and Field Trip
Requests

June 2012 Treasurer’s Report

June 2012 Bills

address the question about Loftus. Regarding the payment to Ira Weiss, he indicated that Mr. Weiss is the delinquent tax collector and the payment is actually a “pass through” or commission for collecting delinquent taxes.

The July 2012 Athletic Fund Report with an ending balance of \$5,029.08; (Finance Item 0812-01)

The July 2012 Activities Fund Report with an ending balance of \$29,675.46; (Finance Item #0812-02)

The Alternative Education Agreement with Phase 4 Learning Center, Inc., for student placement into educational and counseling services for the 2012-2013 school year as submitted; (Finance Item #0812-03)

The Act 48 Program Agreement with Communities In Schools, Option B, for the delivery of alternative education services for the 2012-2013 school year, as submitted; (Finance Item #0812-04)

The following change orders for the Carnegie Elementary School Front Area Way Wall and Porch:

- Slag Material for Back Fill in the amount of \$2,326.09
 - Work Order No. 2: Supporting Footer for Existing Front Porch in the amount of \$4,300
- (Finance Item #0812-05)

And accept the lowest responsible bid for the high school cooling tower as submitted by Lugaila Mechanical, with a base bid of \$209,900 and an alternate bid of \$181,400 as presented. (Finance Item #0812-06)

Before voting on the above items, it was noted that only the base bid should be included in the last item and the alternate bid should be excluded due to its lesser quality. Therefore, the item was amended: Director Walkowiak moved, seconded by Director Schell, to strike “and an alternate bid of \$181,400.”

By a voice vote, the amendment carried 7-0.

The board then voted to approve all items above: **By a voice vote, the motion carried 7-0.**

III. Personnel

Director Tassaro moved, seconded by Director Schriver, to approve the 2012-2013 Day-to-Day Substitute Teaching List as approved by administration and submitted; (Personnel Item #0812-01 REVISED)

The following additions and deletions to the 2012-2013 Athletic Supplemental List as approved by administration and presented:

- Nate Milsom - Athletic Director
 - Daniel Zinski – Jr. High Assistant Boys’ Soccer Coach
 - Robert Watson – Varsity Assistant Girls’ Tennis Coach
 - Kimberly Steiner-Squires – *Moved/Resigned*
 - Jocelyn Rowe – Varsity Girls’ Soccer Coach - *Resigned*
 - Ashley Todd – Jr. High Head Girls’ Soccer Coach
- (Personnel Item #0812-02 REVISED)

July 2012 Athletic Fund Report

July 2012 Activities Fund Report

Alternative Education Agreement – Phase 4

Communities In School Act 48 Program Agreement

Change Orders: Carnegie Elementary School Front Way Wall and Porch

HS Cooling Tower – Lowest Bid: Lugaila Mechanical

2012-2013 Day-to-Day Sub List

Additions and Deletions to 2012-2013 Athletic Supplemental List

<p>The following addition to the 2012-2013 Activities Supplemental List as approved by administration and presented:</p> <ul style="list-style-type: none"> ▪ Patricia Bernhardt – Colorguard Instructor (Personnel Item #0812-03) <p>Award the position of General Food Service Worker to Gina Carson, effective August 27, 2012. This appointment is a three hour position per the terms of the Secretarial-Cafeteria Collective Bargaining Unit Agreement; (Personnel Item #0812-04)</p> <p>A one semester leave of absence for Employee CFT12-07 as submitted; (Personnel Item #0812-05)</p> <p>Award the position of custodian to Edward Hoffman due to the reassignment of Robert Prevost. This appointment is under the terms and conditions of the Custodial-Maintenance Bargaining Unit Agreement; (Personnel Item #0812-06)</p> <p>Award the position of Secondary English teacher at the junior-senior high school to Kristen Werder under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0812-07)</p> <p>And award the position of long-term substitute for one semester at Carnegie Elementary to Daniel Hahn under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0812-08) By a voice vote, the motion carried 7-0 on all items except for the item regarding the additions and deletions to the Athletic Supplemental List; on this item, Director Hughan voted NO for the athletic director.</p>	<p>Addition to the 2012-2013 Activities Supplemental List</p> <p>General Food Service Worker – Gina Carson</p> <p>One Semester LOA</p> <p>Edward Hoffman - Custodian</p> <p>Kristen Werder - Secondary English, HS</p> <p>Daniel Hahn – LTS, One Semester/Carnegie Elementary</p>
<p>IV. Policy</p> <p>Director Schriver moved, seconded by Director Schell, to approve the first reading of Policy 123.1, Concussion Management, as submitted. (Policy Item #0812-01) By a voice vote, the motion carried 7-0.</p> <p><i>Directors discussed the significance and importance of this policy and asked that it be distributed to all coaches. Director Walkowiak said coaches should receive training and must remain in compliance. Director Schell observed that a portion of the policy suggested the words “may” or shall.” A motion was made by Director Schell, seconded by Appel, to amend the policy with the word “shall.”</i></p> <p>By a voice vote, the motion carried 7-0.</p> <p><u>UNFINISHED BUSINESS:</u> <i>Director Schell asked the board if they would like Tom Gentzel from PSBA to visit and address earlier discussed issues regarding the Keystone Exams. Board members said “yes.”</i></p> <p><i>Director Schell then said she wished to get the board’s thoughts on the HVAC systems at the elementary schools. Director Roussos said it has been decided to begin the next board meeting a half hour earlier at 7 pm, adjourn, and hold a second meeting to establish an ad hoc committee to discuss district facilities and long term planning.</i></p>	<p>Policy 123.1, Concussion Management</p>

A motion was made: Director Schell moved, seconded by Director Schriver, to change the start time for the board meeting of September 6 to 7:00 pm and hold a second meeting following the regular meeting to discuss facilities. **By a voice vote, the motion carried 7-0.**

Director Roussos discussed the Facility Usage Policy. He distributed documentation with a variety of options/changes/alternative language for all to review and suggested the solicitor review the changes as well. The board discussed at length the changes to fees, length of season and overall rental fees. Director Roussos suggested the language be adopted as a first reading and further reviewed.

Director Roussos moved, seconded by Director Schriver, to approve the first reading of Policy 707 regarding facility use and rental. **By a voice vote, the motion carried 7-0.**

NEW BUSINESS: *Mr. Peiffer brought up the issue of class sizes. Discussion arose about a fourth grade at Carnegie and the number of sections for the kindergarten students. Carnegie Elementary principal Mrs. Hudson provided some of the dynamics within the classrooms and offered her suggestions. She admitted that enrollment in the fourth grade does not necessarily merit three classes but a third section would be helpful given the needs of the students. Another area of concern rested with the kindergarten sections, which were on the brink of overflow. Director Roussos said the board wants to be sensitive to this and also realizes that cross-districting a kindergarten student is not in the best interest of the student. Director Tassaró asked Mrs. Hudson if she preferred adding another classroom if enrollment increases or adding support with the classrooms by way of aides. Mrs. Hudson said she was in favor of additional support with aides. It was decided to hold the classrooms as they were and address if an influx of students occurs.*

Mrs. Myford, Director of Pupil Services, called attention to the matter of aides on furlough and suggested they could be used as inclusion aides. To clarify, she indicated that the furloughed positions would be reallocated and posted. Solicitor John Smart said the aides could return to work as temporary aides, to avoid the furlough, and they would be approved following the posting.

Discussion was again directed toward classroom size when Crafton principal Jacie Maslyk said she is in a similar position with classroom sizes. Director Walkowiak asked Mrs. Maslyk, based on experience, if enrollment increases or decreases after the start of a school year. Mrs. Maslyk said it typically increases. Director Hughan asked if there is space at either school to add a classroom. It was reported that Crafton has room for one additional class but Carnegie is full.

The administrators were excused at 9:40 pm.

Director Schriver asked about a glitch with the high school cafeteria. Mr. Peiffer explained that the machine at the factory that cuts metal has broken down, but the company provided a temporary solution and it will be in place for the start of the school year. Director Walkowiak expressed concern about the gates to keep the kitchen secure when not in operation.

OPEN FORUM: *Crafton resident Matt Greiner said he is having scheduling issues with his daughter's schedules. Mr. Peiffer said it will be a priority of his to reorganize the scheduling situation. He explained why he believes it is happening and what solutions can be put in place for next year, working hand-in-hand with administration and the federation. Mr. Peiffer said more creative solutions can be used as well as the opportunity to offer dual enrollment with local colleges.*

A question arose about the girls' basketball position. Director Roussos said that now that an AD is in place, recommendations should come forward.

Crafton parent Nicole MacMurdo asked where everything stood with the bike rack proposal for Crafton Elementary. President Roussos said it will be reviewed from the standpoint of the solicitor and insurance.

Audience member and teacher Jim Bassano informed the board that concussion information has already been distributed to coaches from Mr. Milsom. Teacher Jamie Sonnie said CCAC offers a free baseline concussion test.

ADJOURNMENT: With no further business to discuss, Director Hughan moved to adjourn the meeting at 10:21 pm, seconded by Director Tassaró. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary